

St. Joan of Arc Church
Sloatsburg, New York

Parish

Source Book



2009

Parish Information

Pastor: Rev. D. Francis Dias

Pastor Emeritus: Rev. John McKenna

Administrative Assistant: Mr. Walter J. Ford

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Forward

The Source Book you are about to read details the 18 St. Joan of Arc Parish Organizations as they exist today. They are very important to the healthy and vibrant life of this parish.

But this list is not complete and the book should have more pages in it. Consider the additional work that could be done in St. Joan of Arc Parish with additional committees or groups that would “fill in the gaps” making the life of this parish even more successful.

Consider a “**Respect Life**” **Committee** fostering protection for life from conception to natural death, or reaching out to married couples or those soon to be married, or consoling those who have lost a loved one.

Consider a “**Social Concerns**” **Committee**, reaching out to our community to counsel those who have lost jobs or those having financial difficulties at home.

Consider a **Rosary/Altar Society** whose mission would be to foster devotion to the Blessed Mother through regular recitation of the Rosary and would help foster respect for the House of God by keeping the altar linens washed and ironed.

Consider groups who would help with the maintenance of **church buildings and grounds**, or who would take up “**Catholic Causes**” such as fighting bad or unjust laws, or perhaps a society of **Religious Education parents**.

Will you help? Will you commit a few hours a month? Would your group like to be included in the next issue of this book? Think about it. Call 845-753-5239.

Thank you.

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Dear Parishioners,

I am pleased to present you this St. Joan of Arc Parish Source Book for 2009. In it you will find information about Parish organizations and groups with contact information, meeting times and dates and a brief description of each group's functions. I hope you will keep a copy of this book handy for easy referral.

One of the sections in this book deals with Eucharistic Ministers who, besides assisting with the distribution of Holy Eucharist at Mass, bring Holy Communion to the homebound upon request.

To assist the ministers, I ask families whose members are receiving Holy Communion at home to please prepare for the arrival of the Eucharistic Minister in the following way (except in an emergency, of course):

1. Make a small table available and cover it with a white cloth.
2. On the cloth place a cross and a candle, which must be lit when the minister arrives.
3. A small bowl with water for the Eucharistic Minister to purify the fingers before and after giving Holy Communion.

The Eucharistic Minister will speak with family members and the Holy Communion recipient(s), pray with them, and offer greetings from the Parish.

Anyone wishing a visit from a Eucharistic Minister should call the Parish Rectory at 845-753-5239.

God bless you.

Yours in the service of the Lord,

Rev. D. Francis Dias, Pastor

Group Name: **Adult Faith Formation**

Contact: **Mr. Ken Searle**

Title: **Coordinator**

Time(s): **Thursday, 6:30 to 8:30 p.m.**

Location: **Rectory or Parish Hall.**

Phone: **845-915-3145**

E-mail: **ksearle@optonline.net**

Fee(s): **Occasional group study materials** (optional training)

Description:

Adult Faith Formation is open to all adults of the parish who wish to embrace a deeper understanding and appreciation of their faith through Scripture, Tradition and the Teachings of the Church.

The goal of the Adult Faith Formation (AFF) program is to help all adults in the parish (1) have a closer relationship with our Lord, Jesus, (2) to be involved in the parish community and (3) to invite others to a deeper faith. This involves many aspects of adult faith including spiritual, social, educational and practical.

Meetings are usually divided roughly into two parts, with the first half focusing on a spiritual, prayerful or educational theme. The second half involves identifying some of the adult needs in the parish and some of the ways in which we can meet them. Helping all the adults in the parish in turn also helps teens and younger children. The AFF is supportive of all family-centered activities in the parish.

Come casual after a hard day's work! The group is currently following the U.S. Bishops' Plan for Adult Faith Formation in coordination with other parishes in the Archdiocese of New York.

Group Name: **Altar Servers**

Contact: **Fr. Frank Dias**

Title: **Pastor**

Time(s): **All Masses and Meeting on first Saturdays at 10:30
a.m. (except July and August)**

Location: **Church and Church Hall.**

Phone: **845-753-5239**

E-mail: **joanofarcsloats@optonline.net**

Fee(s): **None**

Description:

Altar Servers assist the celebrant at Mass and other liturgies as required. They prepare the altar for Mass by placing the chalices and ciboria on the altar prior to the Offertory, bring the water and wine to the celebrant, ring the bell at the appropriate times and assist the celebrant as required.

Altar Servers are responsible for the care of their robes and must see to it that they are cleaned and pressed prior to being worn at Mass or other liturgies.

Serving on the altar is a privilege and servers must conduct themselves in a reverential manner. Servers are assigned Masses by a pre-approved schedule and, for special feasts, may be called upon to volunteer to serve. If any server is unable to be at his or her assigned Mass or liturgy, they should contact their fellow servers and ask them to take their place. No Mass or liturgy should go on without at least one server.

Group Name: **Archbishop's Annual Appeal Committee**

Contact: **Mr. Ray Rioux**

Title: **Chairperson**

Time(s): **As Scheduled between January and May**

Location: **St. Joan of Arc Rectory**

Phone: **845-753-2869**

E-mail: **joanofarcsloats@optonline.net**

Fee(s): **None**

Description:

The goal of the Archbishop's Annual Appeal Committee is to provide support and to coordinate the activities necessary for annual contributions by the parishioners of St. Joan of Arc Parish, with the assistance and guidance of a Regional Director appointed by the Archdiocese.

The Appeal generally begins in mid to late January and concludes in early to mid May of each year. Approximately three to four one-hour meetings are held during this period to track our efforts and to plan and coordinate the activities necessary to accomplish our mission.

The activities generally include:

- ◆ The playing of the Archbishop's annual message (video) during "Announcement Weekend."
- ◆ Distribution of the appeal pledge cards and envelopes during "Commitment Weekend."
- ◆ Recording and tracking the pledges made.
- ◆ Updating the Appeal thermometer each week end.
- ◆ Providing a follow-up request letter from the pastor.

Each year contributions to the Appeal help poor parishes, retired priests and religious and support schools.

Group Name: **Choir**

Contact: **Mr. Anthony Daino**

Title: **Choir Master**

Time(s): **10:00 a.m. Mass and all major feasts**

Location: **St. Joan of Arc Church, Sloatsburg, New York**

Phone: **845-351-4044**

E-mail: **joanofarcsloats@optonline.net**

Fee(s): **None**

Description:

The Choir is comprised of a group of dedicated individuals who like to sing and who want to raise their voices in praise of God. New members are always welcome.

Most of the time, the choir sings from the choir loft at the back of the Church, although, on occasion, they may sing from the pews.

Rehearsals are called by the choir master prior to all major feasts, and the dates and times are published in the church bulletin.

The principal functions of the choir are to lead the congregation in praise and worship and to help the people realize that singing is a form of prayer, that it can elevate the spirit (St. Augustine said: "he who sings, prays twice").

The singing should complement the Mass or other liturgy so that the congregation will participate more fully.

Finally, the choir should help bring a sense of joy to those participating in the liturgies.

Group Name: **Eucharistic Adorers**

Contact: **Mr. Bob Albert**

Title: **Coordinator**

Time(s): **Thursday after 9:00 a.m. Mass every hour until midnight**

Location: **St. Joan of Arc Chapel** (at rear of Rectory)

Phone: **845-753-8213**

E-mail: **sonny71@optonline.net**

Fee(s): **None** (however, there is a donation box at the rear of the chapel)

Description:

Eucharistic Adoration is open to all Catholics both in and out of the parish who wish to deepen their prayer life by spending a considerable time before the Blessed Sacrament at least once a week. It is a way of spending an hour of prayer with Our Lord, as the Apostles did when they were invited to do so at the Garden of Gethsemane.

Although we started the adoration on a seven-day, 24-hour schedule, we were compelled to reduce the hours to after the 9:00 a.m. Mass to midnight, limited to Thursdays only. Adoration time is, no doubt, a means to improve one's relationship with the Lord.

Adorers sign up for an hour most convenient to them. We try to have two or three people covering every hour in case of vacation or illness. Every adorer should exchange phone numbers with the others in their time slot to ensure the Blessed Sacrament is never left unattended. The Church mandates that the Blessed Sacrament must not be left unattended while exposed.

Group Name: **Extraordinary Ministers of the Eucharistic**

Contact: **Mrs. Carole De Paul**

Title: **Coordinator**

Time(s): **Masses as scheduled**

Location: **St. Joan of Arc Church**

Phone: **845-753-8414**

E-mail: **cdagape@optonline.net**

Fee(s): **None**

Description:

Extraordinary Ministers of the Eucharist are men and women of the parish who wish to help the priest-celebrant distribute Holy Communion at Masses, at the Good Friday Eucharistic Service, and they may be asked to assist at other occasions, such as Ash Wednesday.

They also take Holy Communion to the homebound or help at area hospitals. They bring greetings from the parish, share scripture readings and offer words of friendship and encouragement to the Communion recipients and their family members. Eucharistic Ministers are true representatives of the parish and of Christ and should always dress and act accordingly in keeping with the solemn nature of their duties.

Anyone wishing to become an Extraordinary Minister of the Eucharist should contact Fr. Frank or Carole De Paul. Some training is required and Eucharistic Ministers are commissioned for a period of three years. The commissioning is renewable.

Schedules are prepared for a three-month period and mailed directly to the ministers' homes. All meetings are held at the St. Joan of Arc Church hall.

Group Name: **Support for S.U.M.C. Food Pantry**

Contact: **Mr. Thomas Buckley**

Title: **Parish Representative**

Time(s): **Tuesday, 3:00 to 6:00 p.m. and by request**

Location: **Sloatsburg United Methodist Church**

Phone: **845-753-3611 - Judy Grady**

E-mail: **joanofarcsloats@optonline.net**

Fee(s): **None**

Description:

The Sloatsburg United Methodist Church Food Pantry is supported by the following churches: Sloatsburg United Methodist Church, St. Joan of Arc, St. Mary's and St. Elizabeth's.

It serves residents of the Ramapo Central School District and Tuxedo School District. Recipients need to produce a utility bill or rent receipt to prove residency in those areas.

Clients receive basic groceries, including pasta, spaghetti sauce, vegetables, breakfast food and some meat and other perishable items. Food baskets are provided for three holidays: Thanksgiving, Christmas and Easter.

The majority of the food comes from individuals and community organizations, such as St. Joan of Arc Church. Donated food can be placed in the food collection box in the entrance to the Church hall.

In addition, food can be obtained from State grants, as well as the help of Shop Rite's Partners-in-Caring Program. The Food Pantry also purchases food at the Regional Food Bank in Latham, New York.

Group Name: **Parish Pastoral Council**

Contact: **TBA**

Title: **Chairperson**

Time(s): **First Monday, 7:30 p.m. (except July and August)**

Location: **St. Joan of Arc Rectory/Religious Education Bldg.**

Phone: **845-753-5239**

E-mail: **ParishCouncil@stjoansparish.org**

Fee(s): **None**

Description:

The Parish Pastoral Council is a consultative body comprised of parishioners from all walks of life representing the nine parish zones and advising the pastor about the actual running of the parish. Council members serve for a period of three years.

The president of the Council is the Pastor. The Chairperson conducts the Council meetings and, in his absence, the meeting is chaired by the Recording Secretary.

Functions include (1) endeavoring to uplift the spiritual, social and liturgical life of all parishioners and developing a parish pastoral plan; (2) developing and reviewing a Parish Mission Statement and periodically re-evaluating and revising it; (3) recommending policies, procedures and programs to assist in the implementation of the Mission Statement and the Parish Pastoral Plan; (4) studying the Archdiocesan pastoral priorities and recommending how they can be implemented in the parish and (5) informing the Pastor of the needs and concerns, gifts and resources of the whole parish and its members.

Parish Pastoral Council (Continued)

The Nine Parish Zones

- Zone 1— (Matthew Kreider) — The Flats:** From the Sloatsburg Post Office and the area on the west side of Route 17, including Eagle Valley Road and its surroundings.
- Zone 2— (Jerry Jefferson) — The Downtown Area:** From St. Joan of Arc Church north to Liberty Rock Road and east to Route 17 in the area of the former HSBC bank building.
- Zone 3— (Allison Bauer) — Sterling Mine Road Area:** Both sides, including Pierson Lakes and Woodland Drive.
- Zone 4— (Miranda Escobar) — Tuxedo Area:** Route 17 north, east and west sides to Tuxedo from the Seven Lakes Drive traffic light.
- Zone 5— (Clare Kelly) — Seven Lakes Drive Area, South Side:** Including Pine Grove, Greenway, Academy and other local streets.
- Zone 6— (Tracy Stein) — Seven Lakes Drive Area, North Side:** Starting at Sterlington Station Restaurant and Deli east to Johnstontown Road.
- Zone 7— Gaetana Maiano-Rudloff) — Presidential Area:** The immediate locations around the Sloatsburg School, including First, Second and Sard Streets.
- Zone 8— (Andy Napolitano) — New Jersey:** Any registered parishioner from anywhere in New Jersey.
- Zone 9— (B.J. Brannigan) — Suffern Area:** Any registered parishioner who resides within the Archdiocese of New York.

Group Name: **Holy Name Society**

Contact: **Mr. Al Stella**

Title: **President**

Time(s): **Second Sunday, 11:00 a.m. (except July & August)**

Location: **St. Joan of Arc Church Hall**

Phone: **845-596-8557**

E-mail: **ajstella@optonline.net**

Fee(s): **Your talents and service**

Description:

The Holy Name Society promotes the honor and glory of our Holy God and the personal sanctification of its members by acts of love and devotion to the most Holy Name of Jesus. The spiritual life of its members is a perpetual act of reverence and love.

We promote respect for the most Holy Name of God, uphold Catholic teaching, foster loyalty to one's country and respect all lawful authority, both civil and religious.

Our members perform the Corporal and Spiritual Works of Mercy for our own spiritual benefit and the benefit of others both here in our parish and in and out of the country.

We meet every 2nd Sunday of the month from September to June, at 11:00 a.m. in the Church hall and we serve a light breakfast with snacks, juice, tea and coffee for all those who participate at the 10:00 a.m. Mass.

Potential members must (1) be prepared to uphold the Holy Name Pledge; (2) be a practicing Catholic and (3) attend meetings on the 2nd Sunday of each month (except July and August). If interested, call Al Stella or Richard Cook.

Group Name: **Hospitality Committee**

Contact: **Mrs. Teresa White**

Title: **Coordinator**

Time(s): **As Needed**

Location: **St. Joan of Arc Church and/or Rectory**

Phone: **845-753-5239**

E-mail: **joanofarcsloats@optonline.net**

Fee(s): **None**

Description:

The Hospitality Committee is comprised of volunteers, men and women, who are willing to donate their time and energy to welcome new parishioners, provide information about the parish, organize social events such as birthday parties and wedding anniversary observances, and interact with attendees to help them feel at home and enjoy the event.

These events are not fund raisers and there are no admission fees; however, attendees may bring food, etc. to share with others.

Group Name: **Lectors**

Contact: **Mrs. Carole De Paul**

Title: **Coordinator**

Time(s): **Masses as Scheduled**

Location: **St. Joan of Arc Church**

Phone: **845-753-8414**

E-mail: **cdagape@optonline.net**

Fee(s): **None**

Description:

Lectors are a committed group of men and women who use their talents to serve the parishioners by assisting the celebrant in the reading of the scriptures during the Liturgy of the Word at Mass.

It is of paramount importance that Lectors prepare themselves for the exercise of their ministry by the frequent reception of the Sacraments, and updating themselves on the manner, delivery and art of public reading techniques. The parish is prepared to video tape their readings with their approval and offer a critique with each Lector in order for them to enhance their skills. Seminars and retreats will be in place to achieve this end.

All Lector meetings are held in the St. Joan of Arc Church hall and Lector schedules are mailed every three months. Lectors are re-commissioned every three years.

Any changes in address, telephone number, etc., should be communicated to Carole De Paul as soon as possible by calling 845-753-8414. Anyone interested in becoming a Lector should contact Carole De Paul or Fr. Frank.

Group Name: **Liturgical Committee**

Contact: **Mrs. Phyllis De Marco**

Title: **Coordinator**

Time(s): **As and When Needed**

Location: **St. Joan of Arc Rectory**

Phone: **845-753-5239**

E-mail: **joanofarcsloats@optonline.net**

Fee(s): **None**

Description:

The Liturgical Committee is comprised of volunteers, men and women, who are willing to take the time to learn and familiarize themselves with various liturgies, such as Mass, Benediction of the Most Blessed Sacrament, Stations of the Cross, the administration of rites and rituals and other para-liturgical services.

Its mission is to help parishioners understand and appreciate the meaning of each liturgy thereby resulting in fuller and meaningful participation and increased attendance.

Members are encouraged to read liturgical documents and attend seminars dealing with the liturgy.

The committee will advise the pastor on decorations, banners, etc., related to changes in the liturgical calendar. They will consult with the pastor about specialty events such as healing Masses, retreats and the annual Parish Mission and ways to make these events more attractive to parishioners.

Group Name: **Religious Education Program**

Contact: **Mrs. Jeanette Tuzzolino / Mrs. Barbara Marini**

Title: **Coordinator / Secretary**

Time(s): **Office Hours: Monday, 10:00 a.m. to 3:00 p.m.**

Wednesday and Thursday, 3:00 to 8:00 p.m.

Classes Wednesday and Thursday,

4:15 to 5:45 p.m. and 6:30 to 8:00 p.m.

Location: **St. Joan of Arc Church Hall and Rel. Ed. Bldg.**

Phone: **845-753-5193**

E-mail: **religioused@stjoansparish.org**

Fee(s): **\$100/one child; \$150/two children; \$200/three or more children; \$70 Confirmation Fee and \$40 Reconciliation and Communion Fees**

Description:

The Religious Education Program is open to all parents who are registered members of the parish and who wish to impart religious knowledge, faith, love of God and neighbor, and to pray regularly with their children on a weekly basis. Participation at Sunday Liturgy is a given.

The handing down of our Catholic Faith to our children is a very important part of St. Joan of Arc Parish life. The teachers (catechists) are volunteers from in and outside the parish who must be willing to take courses and be certified by the Archdiocese of New York for better performance of their ministry.

Religious instruction is given once a week on either Wednesday or Thursday between September and May for one and one half hours (see above). For more information, consult the Religious Education Handbook on the Parish website.

Group Name: Rite of Christian Initiation of Adults (RCIA)

Contact: Mr. Ed Aviles and Mrs. Virginia Calderone

Title: Coordinators

Time(s): Wednesday, 6:30 p.m., or as scheduled on an “as needed” basis

Location: St. Joan of Arc Rectory

Phone: 845-753-5239

E-mail: joanofarcsloats@optonline.net

Fee(s): For Bibles and materials

Description:

The R.C.I.A. Program is the result of directives from Vatican Council II for the restoration of the Catechumenate process. The local parish community now forms men and women, responding to an often inexplicable call, around the word of God.

The Rite is the restoration of an ancient practice of initiation in the Church. Focused on conversion, candidates enter an extended period of formation and probation. The community ritually celebrates the conversion at various points on the journey culminating with the celebration of the sacraments of Baptism, Confirmation and Holy Eucharist at the Easter Vigil Liturgy.

The Rite helps awaken the experience of God for those seeking full initiation into the parish community. This formation to the Gospel becomes a seed for renewal in the parish as well. The Catechumens challenge us by asking hard questions: “Why are you Catholics?” “What do you believe?” “Why would I be happier if I joined your community?” “How is God present here?” “How is Jesus alive here?” An active initiation process keeps the parish open to reflection and renewal.

Group Name: **Scripture Sharing**

Contact: **Mr. Michael Spina**

Title: **Facilitator**

Time(s): **7:15 p.m., Every other Friday (except June, July and August)**

Location: **St. Joan of Arc Religious Education Bldg.**

Phone: **845-753-5291**

E-mail: **mfspina@hotmail.com**

Fee(s): **None**

Description:

The Scripture Reading Group gathers informally to share and reflect on the readings in the missalette for the Mass of the upcoming Sunday.

Together, we explore the literal, historical and spiritual senses of the Sacred Scriptures and their relevance in our daily lives in a transient world.

Each cordial session is open to all adults and children, including non-Catholics. If you would like to join us, please come to any meeting. Pre-registration is not necessary. However, since circumstances, such as a Church feast day, may cause the cancellation of a session, it is preferable that a call to Michael Spina be made first.

Group Name: **200 Club**

Contact: **Mrs. Fran Albert**

Title: **Chairperson**

Time(s): **Last Thursday of Each Month (usually 2:00 p.m.)**

Location: **St. Joan of Arc Rectory**

Phone: **845-753-8213**

E-mail: **FranAlbert@optonline.net**

Fee(s): **\$52 per year (or two \$26 installments for 6 months)**

Description:

The 200 Club is open to all parishioners and non-parishioners who are willing to support the parish and to meet its day-to-day needs. It serves as a simple fund raiser for the parish. Each member is assigned a number and a captain (contact person). Dues may be made in one payment by January 15 or in two payments of \$26, payable on January 1 and July 1.

The Pastor and the captains hold the prize drawings on the last Thursday of each month. Eight winners are drawn from the pool and each winner receives \$25. The winners are contacted by their respective captains.

The final drawings are held at the end of June and December in the Church hall. Refreshments are served and all members are welcome to attend. Members do not have to be present to win and these are the only meetings that all members are invited to. Eight winners receive the following prizes:

First Prize: **\$500**

Second Prize: **\$300**

Third Prize: **\$200**

Fourth Prize: **\$100**

Fifth Prize: **\$50.00**

Sixth Prize: **\$50.00**

Seventh Prize: **\$50.00**

Eighth Prize: **\$50.00**

Group Name: **Ushers**

Contact: **Bernie Modder**

Title: **Coordinator**

Time(s): **As needed at Masses and Other Liturgies**

Location: **St. Joan of Arc Church**

Phone: **845-753-5239**

E-mail: **pastor@stjoansparish.org**

Fee(s): **None**

Description:

The function of an Usher is to ensure that all our parishioners and visitors to St. Joan of Arc Church will have a pleasant experience which starts with a warm welcome and ends with a pleasant farewell at the conclusion of the service.

Other responsibilities to be carried out by the Ushers are

- ◆ Assisting people to their pew seat
- ◆ Taking up collections
- ◆ Ensuring that the gifts are brought to the altar
- ◆ Distributing Church bulletins at the end of Mass
- ◆ Assisting the Celebrant on holy days with duties needed during the service
- ◆ Assisting disabled persons upon request
- ◆ Assisting Altar Servers as needed
- ◆ Keeping a count of participants at Masses
- ◆ Trying to answer or obtaining answers to questions from parishioners or visitors about services or activities at St. Joan of Arc Parish.

The group of Ushers constantly strives to understand and identify any needs our parishioners or visitors have. We assist each other at other Masses when needed. Our focus is to help everyone feel at home.

Group Name: **The Friends of St. Joan of Arc Committee**
Contact: **Mr. Don Foley**
Title: **Committee Chairperson**
Time(s): **Third Wednesday, 7:30 p.m. (except July & Aug.)**
Location: **St. Joan of Arc Rectory**
Phone: **845-821-4709**
E-mail: **don0615@aol.com**
Fee(s): **Your talents and service**
Description:

The goals of the Friends of St. Joan of Arc Committee are to provide social and spiritual fellowship for all parishioners of St. Joan of Arc, and enhance family participation in church-related functions.

The committee also provides financial support to St. Joan of Arc Parish through the running of special fund raisers that also include family participation.

Each year, the committee provides financial support through such events as dinners, dances and golf outings.

The committee also helps serve the family social after the 10:00 a.m. Mass, the Lenten Soup Dinners before Stations of the Cross on the Fridays of Lent, and supports Religious Education events.

Our one-hour, monthly meetings are used to plan and coordinate the activities necessary to accomplish our mission. They are held in the Rectory except during July and August.



First Released on Pentecost Sunday, May 31, 2009
St. Joan of Arc Church
Slootsburg, New York